



BUSINESS APPLICATION FORM

As of July 1, 2022. Chisasibi Business Service Centre Inc. is proud to introduce the new business application process in collaboration with Cree Nation of Chisasibi, Cree Nation Government, Eeyou Economic Group, and CREECO.

To better serve the business sector of the community of Chisasibi, CBSC Inc. will adopt and apply new business development policies in the *private* sector. These policies will ensure a quick and easy way to set up more *locally owned* businesses.

Chisasibi Business Service Centre Inc. would like to introduce a time limit (12 Months) for files. This will help us avoid duplicates of projects, manage the files accordingly and better serve our clients.

Requirements

- Must be 18 years of age
- Must submit a letter of intent and market survey
- Must be a Cree Beneficiary affiliated with Cree Nation of Chisasibi (CNC)
- Beneficiary of the James Bay Quebec and Northern Agreement Act (JBQNA)
- Must have proof of equity
- Must have **no arrears** with Cree Nation of Chisasibi (CNC), Cree Nation Government (CNG), Eeyou Economic Group (EEG), and CREECO.
- Must be owned solely by Cree Beneficiaries with the majority interest held by a Cree beneficiary affiliated with CNC
- Must not be in default on any prior loan from CBSC Inc. and or/ CNC, CNG, EEG, and CREECO.
- For partnerships/joint ventures, applicants are required to submit their own application forms (But insert the same business name as partner/venture)
- Must not have an existing file for the past 12 months (Same Business Idea) *except for file extension*

Personal Information

Date: _____

Name: _____

Band Number: _____ JBQNA (Beneficiary): _____

Date of Birth: _____ Social Insurance Number: _____

Address: _____

P.O. BOX: _____

Phone Number: () _____ Email: _____

Information about your file

Do you have an open file under CBSC Inc.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, please provide a letter of explanation
Do you have arrears with Cree Nation of Chisasibi and/or with CBSC Inc.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, please refer to page 1 (requirements)
Do you owe money to the following: Cree Nation Government, Eeyou Economic Group, and/or CREECO?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, please refer to page 1 (requirements)
Is the partnership/venture 51% owned by Chisasibi Band Member?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, please refer to page 1 (requirements)
Is your business a sole proprietorship?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, please refer to page 1 (requirements)
Do you have a business plan/feasibility study?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Is this a partnership/joint venture?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, please include partners forms

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Information on potential business

Name and nature of potential business (ex: Construction, retail, etc.)

Are there similar existing businesses? If so, please explain how yours will be different

What kind of help do you expect from Chisasibi Business Service Center Inc.? (Application for funding, business plans, feasibility study, business permit, NEQ, etc.)

Where do you plan to locate the business?

Are there other relevant information we should consider for your application? (Training, Skills, References, etc.)

Partnerships/Joint Ventures

If partnership/Joint Venture, who are the partners?

Name: _____

Interest (%): _____

Name: _____

Interest (%): _____

If partner is non-Cree beneficiary, please provide the following:

- Resume
- References
- Proof of equity

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

I, _____ give consent to Chisasibi Business Service Centre Inc. to verify if there are **no arrears** with Cree Nation of Chisasibi, Cree Nation Government, Eeyou Economic Group, and CREECO under my name.

Signature: _____

Date: _____

Date of Submission: _____

Chisasibi Business Service Centre Inc. Responsibilities

Step 1: CBSC Inc. will send an acknowledgement receipt regarding application

Step 2: CBSC Inc. will verify information and open a file

Step 3: CBSC Inc. will present the file to the Board of Directors

Step 4: CBSC Inc. will contact client with the General Manager and Board of Directors decision

Step 5: CBSC Inc. will present a plan to client

CBSC Inc. will update every step by email and/or by mail

CBSC Inc. will close a file if there aren't any activity and/or updates from client after 12 month of date of submission

CBSC Inc. will notify a client by email and/or by mail of the file closure a month prior to date of submission

When a file under CBSC Inc. is closed, the copy information gathered about the file will be sent to the client and the file will be archived.

CBSC Inc. will NOT distributed ANY closed files

FOR ADMINISTRATION ONLY

Date received by CBSC Inc.: _____ By: _____

Acknowledgment sent on: _____ By: _____